

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**Minutes of the Meeting of  
August 9, 2016  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:01 a.m.

**2.0 ACTION ITEMS**

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement report through August 17, 2016, for payment on August 10, 2016.

Mr. Mussare questioned the incidental travel expenses as part of Tetra Tech's contract.

Brandy Clemens said this is for the travel expenses associated with them.

Mya Toon confirmed this is part of the contract.

Mr. Mussare suggested that the meals be questioned.

Mr. McKernan asked about the details on the parking agreement for tenants.

Mr. Mirabito commented that transparency is so important.

Mr. McKernan brought up the issue about the airport requesting funds for its new terminal building.

Mr. Mirabito voiced concerns that the Act 13 monies are decreasing, and that was to be part of the funding for the terminal building.

**6.0 PUBLIC COMMENT**. The floor was opened to public comment and the following were received:

Larry Stout, Montgomery, detailed an event that occurred last week involving a very large woman with health issues. Two emergency crews, the Landfill employees, and a plumber were involved in responding to the 9-1-1 call. A wall had to be removed to gain access to her. He is looking for input on an agency that could assist with acquiring a very large double door for her home.

Suggestions were Habitat for Humanity, Favors Forward, and the Williamsport Lycoming Foundation.

Mr. Mirabito commented that there are now opportunities for the public to provide more comment due to the draft agenda being posted on the internet. He also suggested an "upcoming issues" area be developed and included.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, August 12, 2016.

**8.0 ADJOURN COMMISSIONERS' MEETING.** The meeting was adjourned at 10:56 a.m.